

Please fill out this form if you are requesting organic certification of livestock slaughter stock (beef, sheep, etc.) and dairy stock. Poultry producers should use the Organic Poultry Plan Questionnaire. A separate organic Farm Plan Questionnaire must be filled out if you are growing your own feed or other organic crops for sale. Use additional sheets if necessary. Attachments required with questionnaire: Directions to your farm; farm map showing all fields, pasture areas and buildings; water test of primary source of drinking water; and Pasture History Sheets.

For re-certification, please select the “ No Changes” option where applicable, and move on to the next section. Complete all sections where any changes have been made in the operation. Attach Livestock Pasture History sheets for new areas or changes in pastures, and applicable test results.

SECTION 1: General Information

Name	Operation name	Type of livestock operation
Address		Nearest town
Phone	Fax	E-mail
Preferred dates and time for inspection visit: <input type="checkbox"/> morning <input type="checkbox"/> afternoon <input type="checkbox"/> evening		VAT number
How many years have you raised livestock?	How many years have you raised livestock organically?	
What are your sources of organic livestock information/consultation?		
Why do you raise livestock organically?		
Year first certified _____		
Do you understand current organic standards? <input type="checkbox"/> yes <input type="checkbox"/> no		
If you previously were certified by another certifier, give current status:		
Products _____		
Expiry date:	Which organic standard?	Which certifier?
List type of animal products requested for certification:		

Namibian Organic Association Participatory Guarantee System Tel: 062 502410, Fax: 062 504961
P.O. Box 1504, Okahandja, Namibia, www.noa.org.na, info@noa.org.na

What is the total area of the farm(s) ? _____ ha

What is the area that you wish to be certified organic (or in conversion)? _____ ha

Do you understand the organic standards relating to livestock, and have you a copy of the standards?

Are you intending to export your organic production? ___ Within the next 12 months
 ___ Within the next 2 – 3 years
 ___ No, not for the foreseeable future

If yes, to which country? _____

Any other comment on the possibility of exporting organic produce? _____

Have you ever been denied certification? <input type="checkbox"/> yes <input type="checkbox"/> no	If yes, describe the circumstances:
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SECTION 2: Organic Livestock Operation Profile

List animals requested for organic certification (O), in transition (T) and conventional (C):

Livestock Type	No. Females			No. Males			Castrated Males			No. Young Stock		
	O	t	c	O	t	c	O	t	c	O	t	c
Beef												
Pigs												
Sheep												
Goats												
Dairy												
Horses												
Ostriches												
Game (specify)												
Other												

SECTION 3: Source of Animals

Organic standards require that all organic slaughter stock be sourced from certified sources unless breeding stock was purchased prior to the last third of the gestation period. Dairy stock may be from conventional sources or transitioned to organic production, following criteria set by NOA.

Do you raise all slaughter animals on farm? yes no not applicable No Changes

Do you raise dairy replacement animals on farm? yes no not applicable

Do you purchase any livestock? yes no

If yes, give specific information on purchased livestock:

TYPE OF LIVESTOCK PURCHASED	IDENTIFICATION NO./ NAME	DATE OF PURCHASE	PROJECTED OR REAL BIRTHING DATE	PURCHASE SOURCE	CERTIFIED BY WHAT AGENCY?

Describe your breeding programme on a separate sheet of paper.

SECTION 4: Livestock Feed and Feed Supplements

Organic standards require that certified organic livestock be fed 100% certified organic feed whenever possible (see standards for exceptions). Feed supplements should not contain non-organic protein sources or prohibited materials. Please save labels for the organic inspector.

A. FEED: Feed ration table:

LIVESTOCK	LIST FEED RATION INGREDIENTS, PERCENT OF RATION, AND WHETHER ORGANIC (O), TRANSITIONAL (T), CONVENTIONAL (C) [EXAMPLE: GROUND MAIZE, 10% (O)]
Females	
Males	
Castrated males	
Young stock	
Other	

Do you raise any feed on your farm? yes no *If yes, please complete Organic Farm Plan Questionnaire.*

Describe purchased feed:

No purchased feed

TYPE OF PURCHASED FEED	QUANTITY PURCHASED/ TO BE PURCHASED	DATES PURCHASED	SOURCE(S)	CERTIFIED BY WHAT AGENCY ?

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Do you pasture any livestock? yes no

If yes, include a map of pastures/paddocks and ID No. and complete the attached **Pasture History Sheet**.

If yes, what months are livestock pastured? _____

Do you process feed (mix, grind, roast, extrude, etc.) on-farm? yes no

If yes, is the equipment also used to process conventional products? yes no

If yes, how is equipment cleaned prior to processing organic feed to prevent contamination? _____

Describe your livestock nutrition programme on a separate sheet of paper.

B. FEED SUPPLEMENTS AND ADDITIVES: No supplements used No Changes
List all feed supplements and additives, including silage inoculants, preservatives, etc.:

FEED SUPPLEMENT/ ADDITIVE	SOURCE	SYNTHETIC INGREDIENTS YES (Y) OR NO (N)	GEO?*	REASON FOR USE

**Organic standards require that no genetically engineered products (GEOs) be used in organic production systems. Any supplements/additives that contain conventionally grown corn, soybeans, cotton products, etc., have the potential to be from genetically engineered sources unless the label specifically states such product is free of GEOs.*

C. FEED STORAGE:
Describe your feed storage locations:

STORAGE ID#	TYPE OF FEED STORED	TYPE OF STORAGE	CAPACITY	ORGANIC (O), TRANSITIONAL (T), CONVENTIONAL (C), BUFFER (B)

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How do you control rodents in organic feed storage areas? No rodent problems

SECTION 5: Water

Water used for organic livestock must be potable and readily accessible. Water tests for coliform bacteria, nitrates and/or known contaminates may be required.

What are your sources of water for livestock use?
 on-site borehole municipal/water board river/vlei/dam spring irrigation board / W.U.A. / DWAF
 mine / Eskom / utility other _____

What is the date of your last water test for coliform bacteria and nitrates? _____ (Attach copy)

If you use additives in the water, list them and state reason for use: No additives used

Describe any water contamination problems in your region: No contamination problems

If livestock have access to a river, vlei, or dam, how do you prevent bank erosion? No access

SECTION 6: Housing

Organic standards require that livestock living conditions provide reasonable freedom of movement, lack of crowding, proper sanitation, fresh air, sunshine, appropriate shelter and adequate bedding.

What type of housing do you use? _____

Describe sizes (length x width) and number of animals per housing unit: _____

Describe type(s) of bedding: _____

How often is housing cleaned out? _____

How is housing cleaned? _____

Describe sanitation or cleaning products used: _____

What source(s) of light is used in animal housing? _____

Is day length regulated using artificial light? yes no

What outdoor areas other than pasture do animals use? _____

How long are animals indoors (hours per day)? _____ spring _____ summer _____ autumn _____ winter

SECTION 7: Health Management

Organic standards require a proactive health management program to prevent health problems and potential use of prohibited materials. If prohibited treatments are used, the treated animals and/or their products may not be sold as organic, according to certification agency requirements. Records must be kept of all treatments.

A. General Information:

Identify the general components of your animal health management program:

selective breeding raise own replacement stock isolation for purchased/diseased animals culling

vaccinations good sanitation access to outdoors dry bedding good ventilation in housing

good quality feed pasture rotation nutritional supplements probiotics

other: _____

A. List health or disease problems in the last 12 months, including vaccinations given or planned:

No problems

HEALTH PROBLEM/ DISEASE	ANIMAL ID	PREVENTION AND MANAGEMENT PRACTICES	PRODUCT(S) USED

If you use any hormones, list and state reason for use: Not used

If you use antibiotics, list in table above. Not used

If you use parasiticides, list in table above. Not used

If you use vaccinations, list in table above. Not used

Name and phone number of your veterinarian:

B. FLY CONTROL: Not a problem

If flies are a problem in your operation, what do you do to prevent or control them?

C. PARASITE CONTROL: Not a problem

If internal or external parasites are a problem in your operation, what are they and how do you prevent or control them?

D. PREDATOR CONTROL:

Check which predators you have problems with: raptors feral cats baboons
 dogs jackals snakes other _____

Describe how you handle predator problems in this table:

PREDATOR PROBLEM	CONTROLS USED	PRODUCTS USED

If you use poison baits, list products in the table above. None used

Has your farm been subject to any national programmes for eradication of pests? (e.g., locusts, blackfly, quelea)
 Yes No Which years? _____

Describe your disease and parasite management programme in detail on a separate sheet of paper.

E. SURGICAL PRACTICES:
Organic standards may prohibit some surgical practices, such as tail docking (except in sheep).

Describe surgical practices you use: Not used

SURGICAL PRACTICE	WHY USED?
Castration	
Dehorning	
Tail docking	
Other:	

SECTION 8: Manure Management

Organic standards require manure to be free of contaminants and be spread on fields when the soil is warm and biologically active. Composting manure is preferable.

What forms of manure do you use: liquid semi-solid/piled fully composted Not used

If manure from your livestock is used on your fields, describe how it is used:

Hectares of land available for manure application: _____

List ingredients/additives (example: bedding, barn lime, inoculants, preservatives) _____

During what months do you apply manure/compost? _____

Describe your composting method(s): Composting not used

Estimated quantity of manure generated per year: _____ tons

SECTION 9: Milk Handling

Organic standards require that milk handling procedures meet regulatory requirements for sanitation. Somatic cell and bacteria count averages must meet certification agency requirements.

What type of milk handling system do you use: We are not a dairy operation
 pipeline bucket hand milking parlour exterior stalls crush other _____

Is your dairy registered? _____

Describe cleaning cycle for milking equipment (water temperature, number of rinses, etc.): _____

Name of detergent used: _____
 Name of acid cleaner used: _____
 Name of sanitizer used: _____

Report somatic cell counts for last six tests:

DATE	SCC	DATE	SCC	DATE	SCC

List products used to clean animals: None used
 Teat dips _____
 Udder washes _____

How often do you change inflations? _____

How many animals do you currently milk? _____

Report production for the last six milkings:

DATE	KGS PRODUCED	DATE	KGS PRODUCED	DATE	KGS PRODUCED

SECTION 10: Handling for Slaughter

Organic standards require that humane methods of handling be used for loading, unloading, holding and slaughter. Slaughter facilities must be certified.

No Changes We don't slaughter

If you slaughter your livestock, describe slaughter and meat processing procedures:

—

Name, address, and phone number of facility where your animals are slaughtered:

Contact person

Is the facility certified organic? yes no By what agency?

How are animals loaded?

Do you use electric prods? yes no

What form of transportation is used?

How long does transportation take?

Are animals provided with food in transit? yes no **Water?** yes no

Where are animals kept after delivery to slaughter facility but before slaughter?

How many hours from loading until time of slaughter?

Are organic animals kept separate from non-organic animals? yes no

Describe the method of slaughter:

SECTION 11: Animal Identification

Organic standards require individual identification of large animals and "lot" identification of small animals.

Describe your identification system: _____

If animals are treated with prohibited materials, how are they identified and/or segregated? _____

SECTION 12: Record keeping

Organic standards require documentation of purchased animals and/or breeding records; purchased feed and feed supplements; health records; and sales/shipping records. Other records include water tests and label information from purchased feed/feed supplements. Please have your records available for review by the inspector.

Check types of records you keep:

documentation of purchased animals breeding purchased feed/feed supplements

feed labels _____ health somatic cell/plate count

milk production sales feed storage shipping/transportation slaughter other _____

SECTION 13: Marketing

TYPE OF MARKETING:

farmers market direct to retail CSA/subscription service on-farm retail wholesale

wholesale to processor contract to buyer direct to consumer

other _____

Do you use the seal of the certification agency on organic product labels? yes no
(Attach examples of all organic product labels.)

SECTION 14: Assessment Services

Rate services provided by the NOA Assessment team: excellent satisfactory needs improvement

Please comment _____

SECTION 15: Affirmation

I affirm that all statements made in this application are true and correct. No prohibited products have been applied to any of the organically managed pasture/veld areas for the last three years, nor to any animals I plan to sell as organic.

I understand that my operation may be subject to unannounced inspection and/or sampling for residues at any time. **I will provide right of access at any time to all appropriate facilities including those dealing with non-organic products. I will provide documentation and/or additional information that is requested.**

I agree to follow NOA's organic standards.

Signature of Operator _____ Date _____

I have attached the following additional documents:

- Maps of the operation** (including pasture/rotational grazing areas and showing adjoining land use and identification)
- Directions to farm/ranch**
- Water test, if applicable**
- Pasture History Sheet** (if applicable)
- Organic product labels for your products** (if applicable)
- Description of your disease and parasite management programme**
- Description of your breeding programme**
- Description of your livestock nutrition programme**

Send the completed form and as many of the attachments as you can to: NOA, PO Box 1504, Okahandja, Namibia, or info@noa.org.na or fax to 062 502410.

Please contact us with any queries or complaints. They will be dealt with confidentially, and you will be informed of the result as soon as we have been able to consider them.